

JUNE 2026 TRAINING CALENDAR



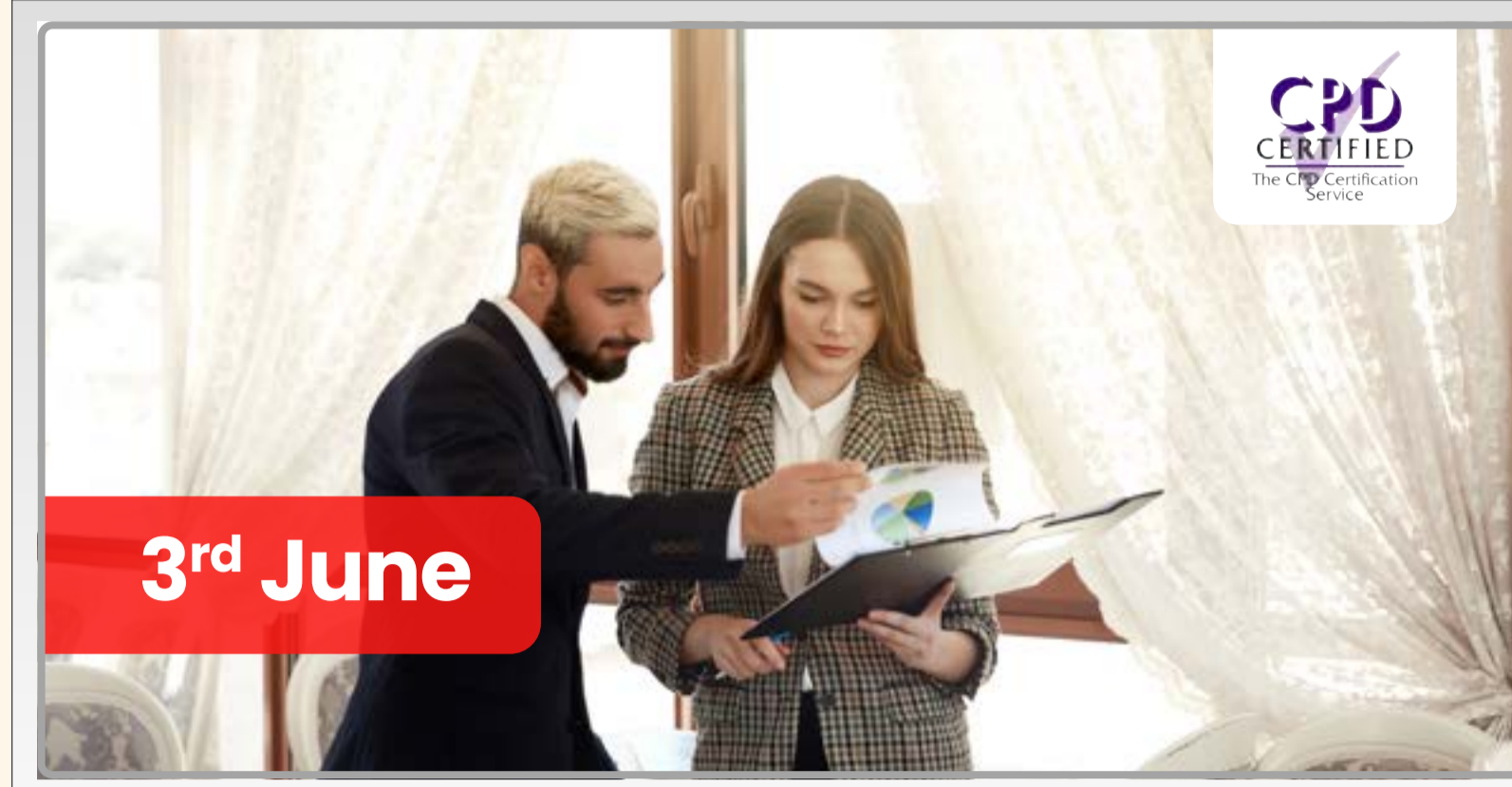
1st June

Executive and Personal Assistants



2nd June

Administrative Office Procedures



3rd June

Event Planning



4th June

Presentation Skills



5th June

Human Resource Management



6th June

Health and Wellness at Work



7th June

Managing Safely



8th June

Train-The-Trainer



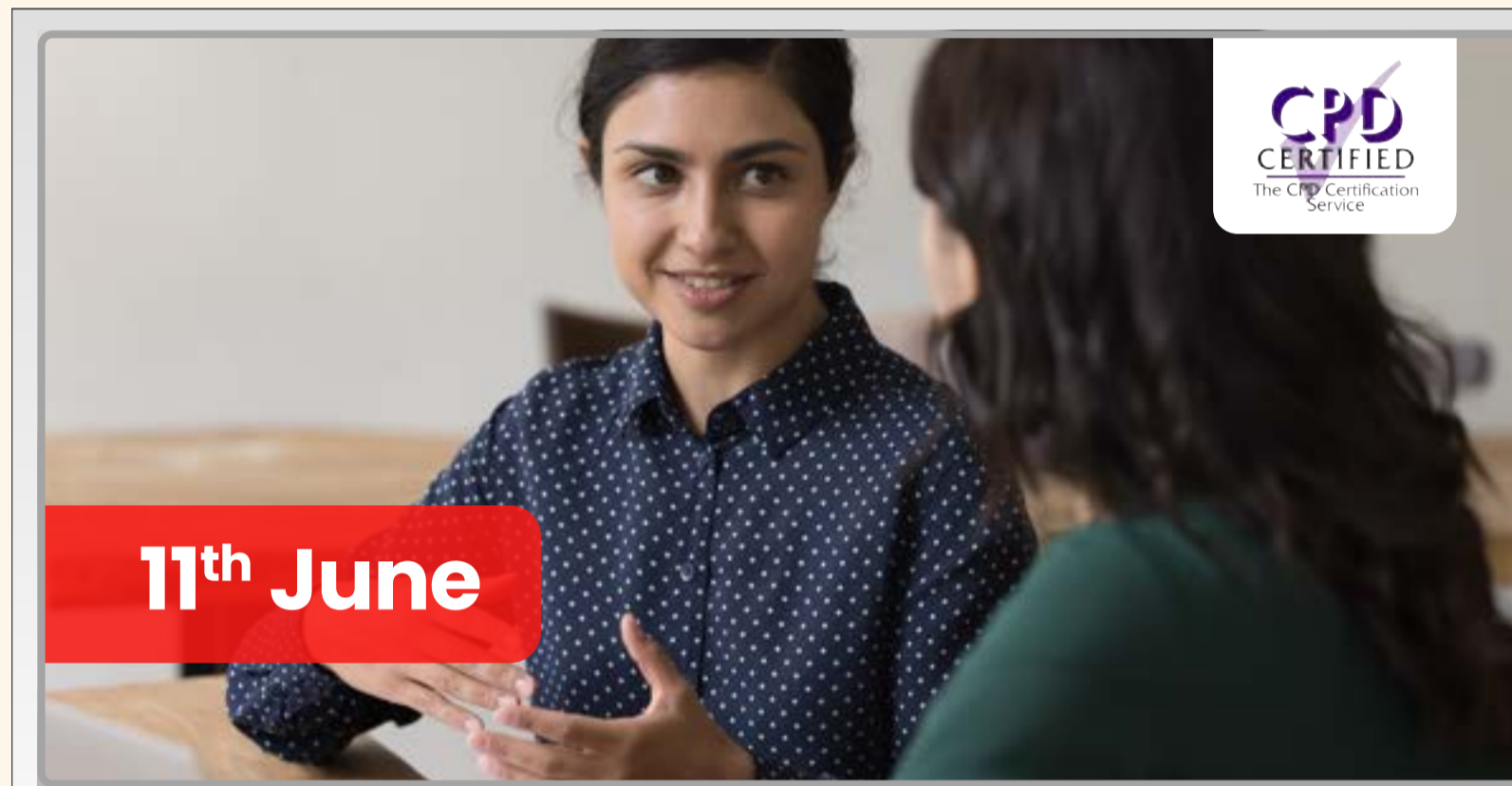
9th June

Women in Leadership



10th June

Entrepreneurship



11th June

Communication Strategies



12th June

Cyber Security



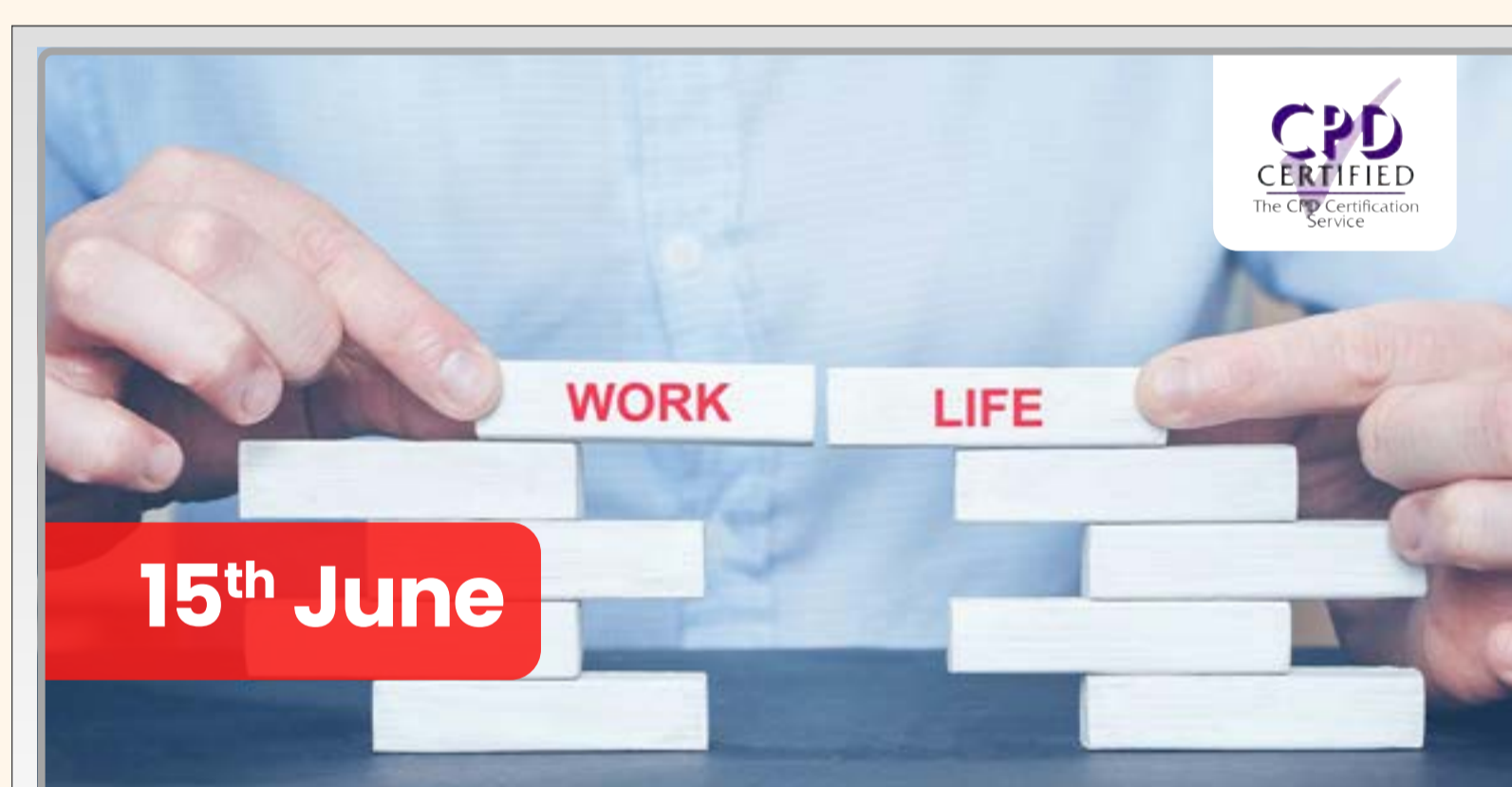
13th June

Team Building For Managers



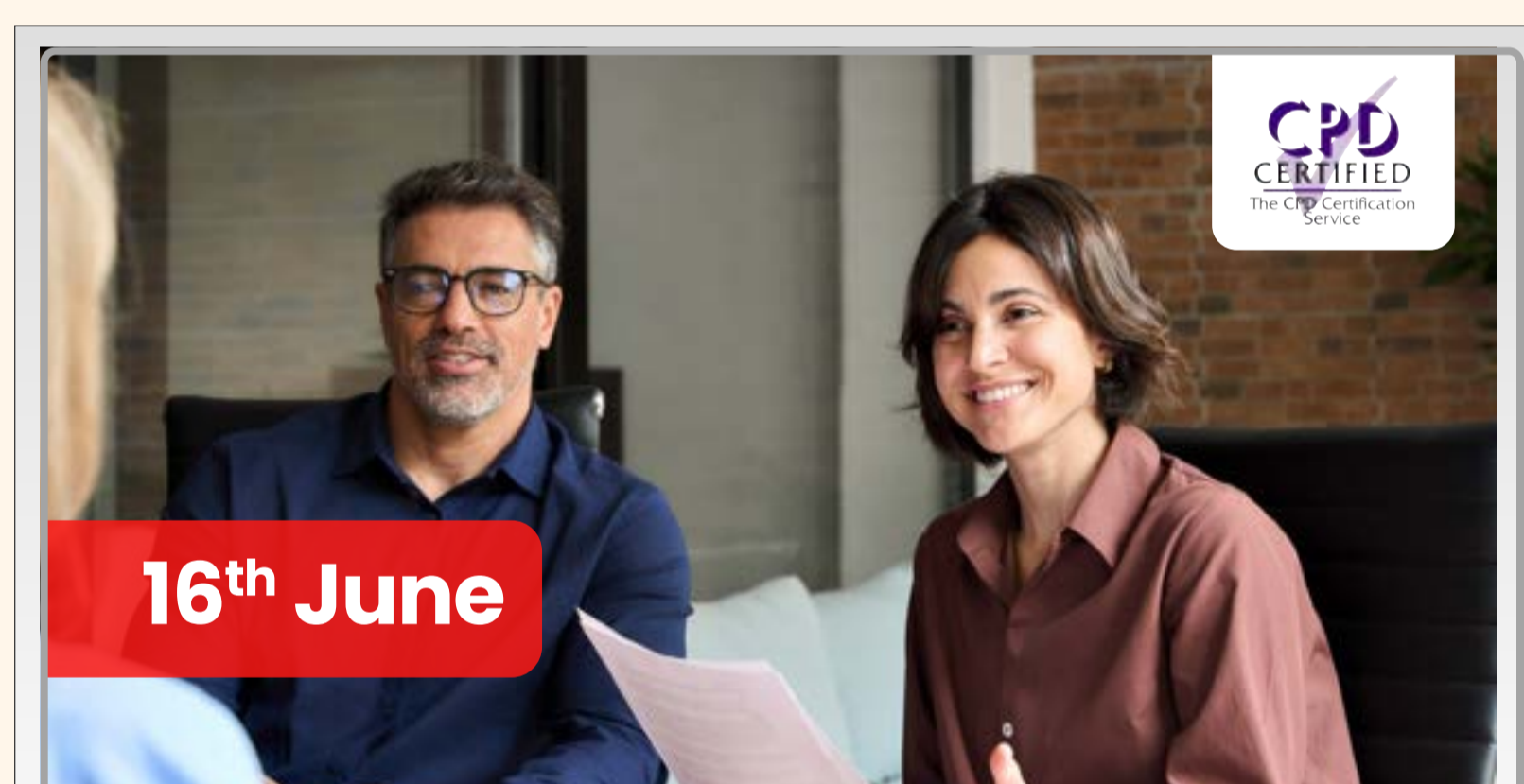
14th June

Public Speaking



15th June

Work-Life Balance



16th June

Talent Management



17th June

Crisis Management



18th June

Business Etiquette



19th June

Customer Service



20th June

Administrative Support



21st June

Organizational Skills



22nd June

Meeting Management



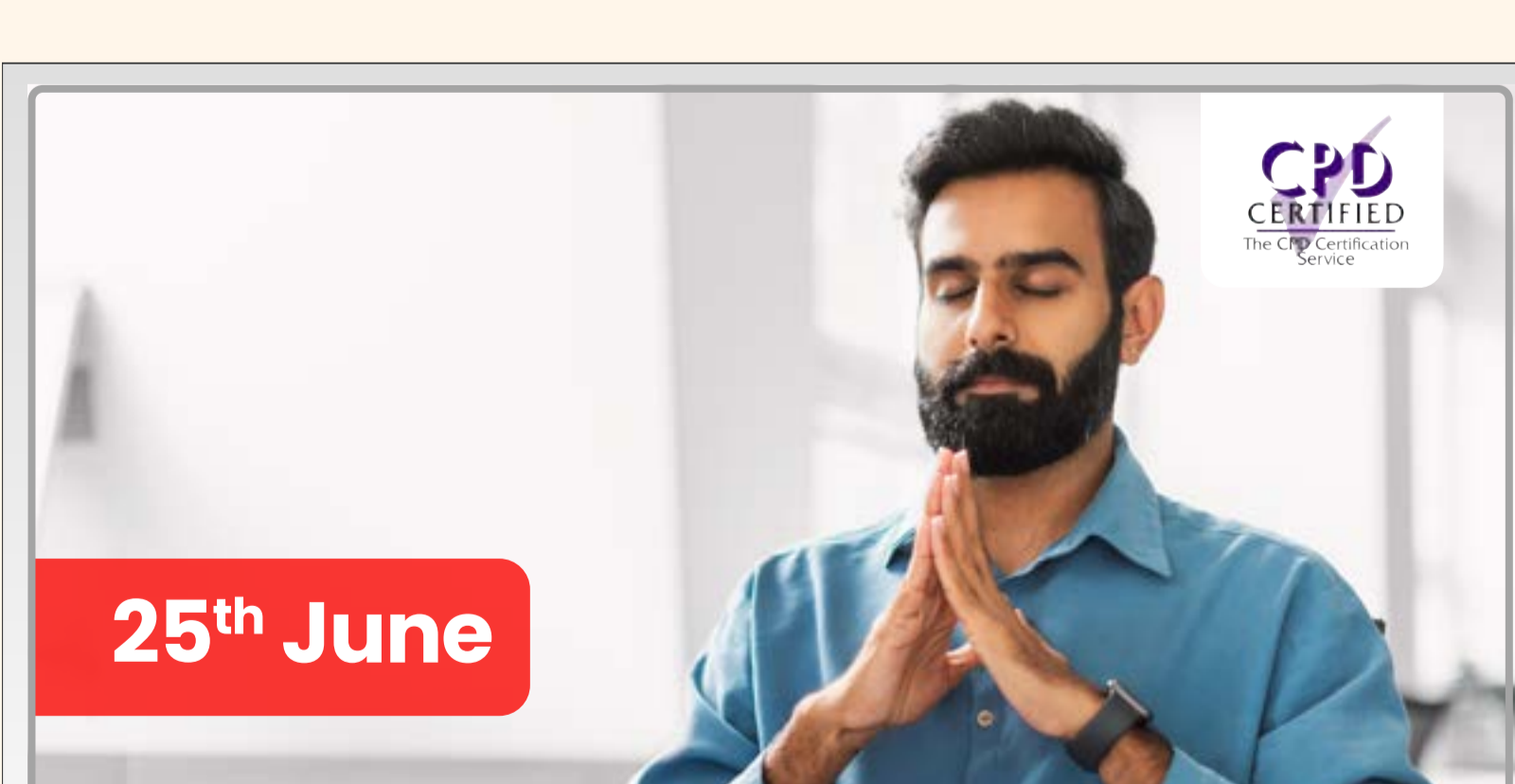
23rd June

Social Media Marketing



24th June

Body Language Basics



25th June

Emotional Intelligence



26th June

Personal Productivity



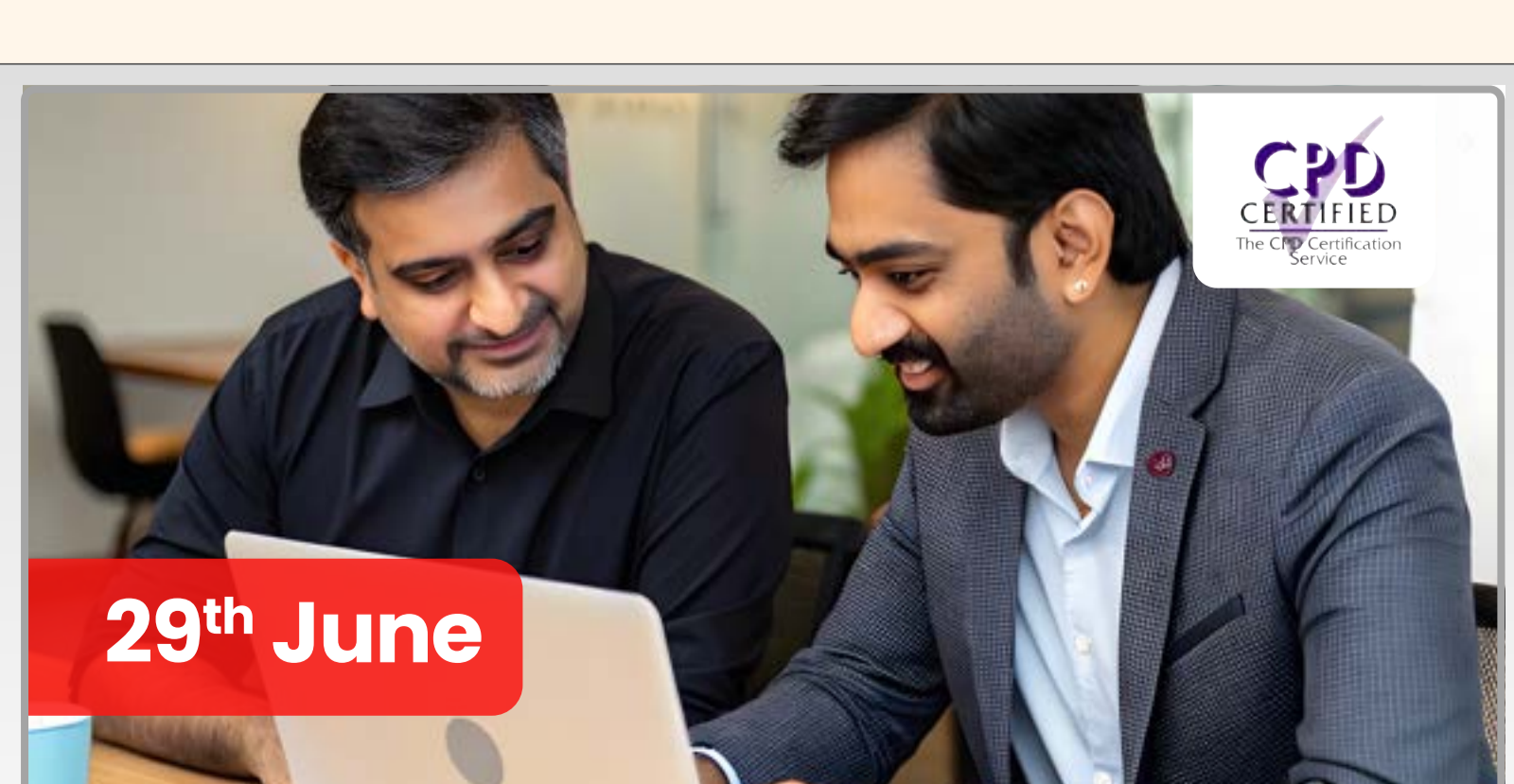
27th June

Social Intelligence



28th June

Coaching and Mentoring



29th June

Developing New Managers



30th June

Media and Public Relations